

Third Update of the Open Call for Submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure „B“
under the programme CZ06 funded from the EEA Grants 2009 – 2014

The Ministry of Finance, the Operator of the Fund for Bilateral Relations at Programme Level – measure „B“

in order to secure the support of artists' and other cultural workers' mobility

updates the 1st Open Call (announced on 12th January 2015) for submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure “B” under the programme CZ06 funded from the EEA Grants 2009 – 2014.

Applications can be submitted continuously from the date of the announcement of the Call for proposals until July 31, 2017 or until the total allocation is used¹.

The allocated amount under the 1st Open Call is 5 194 554 CZK, that means 196 020 EUR.

The minimum and maximum grant amount per initiative: **53.000 – 530.000 CZK, that means 2.000 – 20.000 EUR**

I. Scope of the Fund

The objective of the Fund is to enhance the development and strengthening cooperation between Project Promoters (project researchers) of approved projects, pre-defined projects and/or subprojects within the framework of a small grant scheme under the programme CZ06 and entities in the donor states and/or international organisations. The cooperation shall be based on the exchange, sharing and transfer of knowledge, technology, know-how, experience and best practices in relation to the subject matter of the approved project.

II. Eligible applicants

Applicants eligible to draw on the Fund are all final beneficiaries of approved projects, pre-defined projects (and/or Small Grant Scheme sub-projects) under programme CZ 06, who have been implementing the project or have accomplished the project implementation and whose intention is to get financial support for their supplementary bilateral initiatives, that are not part of the approved project and that will be implemented:

- a) in cooperation with the project partner²;

¹ Grant Application must be submitted in accordance with the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programm Level – Measure “B”, available at www.eeagrants.cz .

² In case, the project partner is a subject from an EFTA country (Iceland, Liechtenstein, Norway) and/or international organisation.

- b) in cooperation with the bilateral partner of the initiative, that means with institutions from the donor states competent in the subject matter of the project implementation (i.e. actively involved in the area of project implementation for a minimal period of 1 year)³;
- c) in cooperation with the bilateral partner of the initiative according to b) and international organisation⁴.

Projects financed from the EEA Grants may be implemented in cooperation with institutions from Norway, Iceland and Liechtenstein and/or international organisations.

III. Eligible initiatives

The Fund is designed to finance targeted one-off or short-term supplementary initiatives in approved projects, pre-defined projects and/or subprojects within the framework of a small grant scheme under the programme CZ 06. These are not the initiatives crucial for achieving planned outcomes and outputs of the project/sub-project.

Initiatives, representing contribution to the implemented project and exchanging knowledge and/or experience between grant beneficiaries and the bilateral partner⁵, will be supported.

Eligible initiatives that may be financed from the Fund are activities forging stronger bilateral relations during the implementation period of approved projects/sub-projects. Such activities are not part of the original planned budget and are implemented in cooperation with a project partner or institution from the donor state and/or international organisations. These are particularly:

Following initiatives will be financed from the Fund:

- study and work trips, study/exchange stays, work visits, **guest artists' and other cultural workers' visits** and bilateral working meetings aimed at sharing experience and know-how, transferring best practices and **presenting results and personalities of creative industries**;
- bilateral/multilateral meetings, workshops, seminars and **other cultural actions**⁶;
- conferences aimed at bi-/multilateral meetings, presentations and building on contacts and working relations;

³ In exceptional cases, the Fund Operator may authorize initiatives inclusive of cooperation with the institutions coming out of the Donor States provided that the institution participates as an expert or consultant within the implementation of the initiative and the applicant justifies that the partner of similar quality and professional knowledge is not available in the Donor States or have not expressed interest in cooperation. Terms of financing expenses related to the participation of institutions from other than the Donor States are stated in the guideline, Chapter V - Eligible expenses.

⁴ International organizations are based on an international membership, reach and scope of activity. They include both inter-governmental organizations and international NGOs.

⁵ Entities to take on the role as the bilateral partner are specified in part II.

⁶ Other cultural actions may include jointly organized cultural events, hosting performing arts events, presentations during visual arts events etc.

- the production of studies, analyses and documentation, data collection, their sharing and exchange to strengthen the cooperation between the Final Beneficiaries and entities in Donor States and international organisations;
- information and promotional initiatives to strengthen bilateral partnerships and widen the creative industries perspectives;
- other bilateral type actions.

Supported initiatives must finish their implementation by September, 15 2017 at the latest.

IV. Eligible expenditures and their reimbursement

According to Article 7.7 of the Regulation on the implementation of the European Economic area (EEA) Financial Mechanism 2009-2014, adopted by the EEA Financial Mechanism Committee, following categories of expenditure are eligible for funds:

- fees and travel costs for participation in conferences, seminars, study/exchange stays, courses, work meetings, workshops and other cultural actions;
- travel costs for study trips abroad;
- travel costs, per diems and salary costs for visits by experts and guest artists;
- taxi costs - taxi may be used only in exceptional and justified cases, if transportation cannot be assured by other means of transport;
- expert fees;
- costs related to studies, including feasibility studies, and preparation of financial, economic and technical analyses;
- costs of conferences, seminars, working meetings and workshops, interpreting and translations of working materials;
- costs for promotional and information activities aimed at strengthening bilateral relations;
- external consultancy fees;
- travel insurance, ticket cancellation insurance;
- other costs related to the bilateral initiative (justified within the application).

Dates of the eligibility of expenditures to be covered by the Fund are given in the Grant Award Approval Letter and subsequently in the Grant Award legal act. The final date for the eligibility of expenditures is 1 month after the completion of all initiatives financed from the Fund. Expenditures will be eligible no later than till **October 15, 2017**.

In the event that the planned amount of the grant initiative will equal 530,000 CZK (that means 20 000 EUR), the applicant for the grant may also ask for advance payment in the scope of application. The amount of the advance payment may not exceed 60% of the total amount of the grant requested. The advance payment will be refunded to the applicant within 10 working days from receipt of the request for advance payment. The request for advance payment may be submitted after the legal act on the allocation of funds is issued by the Fund Operator. Neither state organizational units nor allowance organizations are allowed to apply for advance payment.

The mechanism of eligible expenditures reimbursement (in CZK) is based on **ex-post** payments of incurred costs after the Final Report on the initiative implementation has been approved by the Fund Operator.

V. Submission of the grant application

Grant applications can be submitted on a continuous basis, starting from the date of the call launch.

Evaluation of formal requirements and eligibility will be followed by the evaluation of the application relevance to initiatives and objectives implemented within the approved project, the scope of strengthening bilateral relations and the compliance with the Bilateral Fund objectives. Applications will be evaluated in the order according to the application submission date in the IS CEDR.

The application shall be submitted in the Czech language in given format and the requested grant amount shall be given in CZK.

The form of Grant Application for Initiatives financed from the Fund for Bilateral Relations at Programme Level is included in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”.

Submitting an application does not constitute a legal grant award claim.

Method of application submission in the IS CEDR, system of the ex-post reimbursement of expenditures and Final Report submission procedure, are described in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”. The document is also available online at **www.eeagrants.cz**.

VI. Further information

Questions may be sent electronically to: fmrealizace@mfcz.cz. Replies will be sent by e-mail within 10 calendar days.

Based on the assessment of the implementation of the Fund and after mutual agreement with the donors, conditions of the Call for Proposals may be revised.

Information on each revision will be always published at www.eeagrants.cz.